

<b>Center Name:</b> Iris Griego		<b>Address:</b> 3507 Ning Drive Las Vegas, NM 87701			<b>Phone:</b> (505)425-7476			
<b>License Number:</b> 67499	<b>Issue Date:</b> 06/6/2016	<b>Expiration Date:</b> 06/5/2017	<b>Type:</b> 2 Star Group Child Care Home		<b>Status:</b> Licensed			
<b>Capacity</b>					<b>Census</b>			
Over Age 2:	12	Under Age 2:	4	Night Care:	0	Playground:	0	
					Over 2:	3	Under 2:	3
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed	
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM			
<b># of Classrooms:</b> 1	<b>Purpose:</b> Semi-Annual		<b>Date:</b> 10/24/2017		<b>Time:</b> 10:30 AM			
<b>Comments</b>								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

<b>8.16.2.31 A LICENSING REQUIREMENTS</b>	Compliance
<b>8.16.2.31 B CAPACITY OF A HOME</b>	Compliance
<b>8.16.2.31 C INCIDENT REPORTING REQUIREMENTS</b>	Compliance

### Administrative Requirements

<b>8.16.2.32 A ADMINISTRATIVE RECORDS</b>	Compliance
<b>8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>	Compliance
<b>8.16.2.32 C PARENT HANDBOOK</b>	Compliance

<b>8.16.2.32 D CHILDREN'S RECORDS</b>  <u><b>Deficiencies</b></u> Of the 6 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.  <b>Regulation:</b> 8.16.2.32D(1)(e)  <u><b>Corrective Action Plan</b></u> The home will review a child's record to ensure complete information has been obtained before a child is admitted.  <b>Date to be Completed:</b> 11/24/2017	Non-compliance
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<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 6 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.32form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.32D(2)(b)</p> <p><b><u>Corrective Action Plan</u></b> The home will review a child's record to ensure complete information has been obtained before a child is admitted. <b>Date to be Completed:</b> 11/24/2017</p>		
<b>8.16.2.32 E PERSONNEL RECORDS</b>		Non-compliance
<p><b><u>Deficiencies</u></b> The home does not have documentation of a background check within 5 years for care giver(s). <b>Regulation:</b> 8.16.2.32E(1)</p> <p><b><u>Corrective Action Plan</u></b> Documentation of a background check and employment history verification for all staff members and all adults living in the home. A background check must be conducted at least once every five years on all required individuals. <b>Date to be Completed:</b> 11/24/2017</p>		
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>		Compliance
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>		Compliance
<b>8.16.2.34 B NAPS OR REST PERIOD</b>		Compliance
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.34 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Compliance
<b>8.16.2.34 F NIGHT CARE</b>		N/A
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.34 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.34 J OUTDOOR PLAY</b>		Compliance
<b>8.16.2.34 K SWIMMING, WADING AND WATER</b>		N/A
<b>8.16.2.34 L FIELD TRIPS</b>		N/A
<b>Food Service</b>		
<b>8.16.2.35 B MEALS AND SNACKS</b>		Compliance
<b>8.16.2.35 C MENUS</b>		Compliance

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<b>Food Service</b>		
8.16.2.35 D KITCHENS		Compliance
8.16.2.35 E MEAL TIMES		Compliance
<b>Health &amp; Safety Requirements</b>		
8.16.2.36 A HYGIENE		Compliance
8.16.2.36 B FIRST AID REQUIREMENTS		Compliance
8.16.2.36 C MEDICATION		Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		N/A
8.16.2.38 C MECHANICAL SYSTEMS		Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <b>Deficiencies</b> Electrical outlets within reach of children in the living room are not safety outlets and they do not have protective covers. <b>Regulation:</b> 8.16.2.38D(2) <b>Corrective Action Plan</b> Protective covers will be added. <b>Date to be Completed:</b> 11/24/2017		Non-compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE <b>Deficiencies</b> The home failed to conduct an emergency preparedness practice drills for at least once a quarter. <b>Regulation:</b> 8.16.2.38 G(3) <b>Corrective Action Plan</b> A home will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. <b>Date to be Completed:</b> 11/24/2017 <b>Deficiencies</b> The home failed to conduct a fire drill for the month(s) of September; October. <b>Regulation:</b> 8.16.2.38G(3) <b>Corrective Action Plan</b> A monthly fire drill will be held and recorded. <b>Date to be Completed:</b> 11/24/2017		Non-compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS		Compliance

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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

*D. Ortega* 11:45 AM

10/24/2017

*Iris Griego*

10/24/2017

Surveyor: Dion Ortega	Date	Facility Rep: Iris Griego	Date
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